

Agenda – Meeting 13
Distance Education Committee
Vernon College

September 4, 2015 10:00AM ▪ VER RM 204, CCC RM 712

Vernon College Position	Member	Present	Not Present
Instructor/ Instructional Design and Technology Coordinator	Roxie Hill, Chair		
Dean of Instructional Services	Dr. Gary Don Harkey		
Dean of Student Services/Athletic Director	John Hardin III		
Dean of Admissions and Financial Aid/Registrar	Joe Hite		
Director of Information Technology	Jim Binion		
Director of Quality Enhancement	Criquett Lehman		
Director of Financial Aid	Melissa Elliott		
Early College Start Coordinator	Melissa Moore		
Division Chair - Behavioral and Social Sciences, Government Instructor	Greg Fowler		
Division Chair- Math and Science, Math Instructor	Dr. Karen Gragg		
Division Chair - Communications, English Instructor	Joe Johnston		
Division Chair- Information and Industrial Technology, Industrial Automation Instructor	Mark Holcomb		
Director Admissions/Records	Amanda Raines		
Mathematics Instructor	Dr. Brad Beauchamp		
English Instructor	Cindy Coufal		
Government Instructor	Kirk Polk		
ADN Instructor	Beth Arnold		
ADN Instructor	Christine Reece		
Professional Staff	LeAnn Scarborough		
Professional Staff	Gene Frommelt		
Student Government Representative	Sjohonton Fanner		

Call Meeting to Order

Approve Minutes for previous meetings (Exhibit A) – Action Item

General Business Report

DE Chair

Distance Education

Quality of Online Instruction

Revised Draft Rubric of Online Instruction (ROI) – (Exhibit B)

- Approve Fall 15
- Evaluation Plan
 - Professional Developments Fall 2015 through early Spring 2016.
 - Self-Evaluations will be required of all online courses being taught summer/fall 2016 prior to Canvas Migration

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Online Technology

- Canvas Fall 2016
 - Training of Trainers late fall 2015
 - PD training for all faculty will begin in the Spring – Summer 16
 - Full migration by Fall 2016
- Online Streaming Videos (Helix Replacement)

Next Meeting – November 6, 10 AM
Adjournment

Meeting Notes: